

SAMPLE RESOLUTION
(Federal or State - TxDOT acting as Agent)

WHEREAS, the CITY NAME AND/OR COUNTY NAME intends to make certain improvements to (name of airport); and

WHEREAS, the general description of the project is described as: (add general description); and

WHEREAS, the CITY NAME AND/OR COUNTY NAME intends to request financial assistance from the Texas Department of Transportation for these improvements; and

WHEREAS, total project cost are estimated to be \$ _____, and the City NAME and or COUNTY NAME will be responsible for 10% of the total project costs currently estimated to be \$ _____; and

WHEREAS, the CITY NAME AND/OR COUNTY NAME names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements;

NOW, THEREFORE, BE IT RESOLVED, that the CITY NAME AND/OR COUNTY NAME hereby directs NAME OR POSITION OF INDIVIDUAL to execute on behalf of the CITY NAME AND/OR COUNTY NAME, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to AIRPORT NAME.

Note to Sponsor: This resolution is required to document the governing body's support and acceptance of this project. To meet state requirements, this resolution must provide at a minimum the governing body's agreement to make improvements to the airport in general description form, provide 10% of the total project costs and acknowledge TxDOT as agent for administration of federal and state funds for projects.

This resolution may be modified to suit the specific needs of your governing body.